

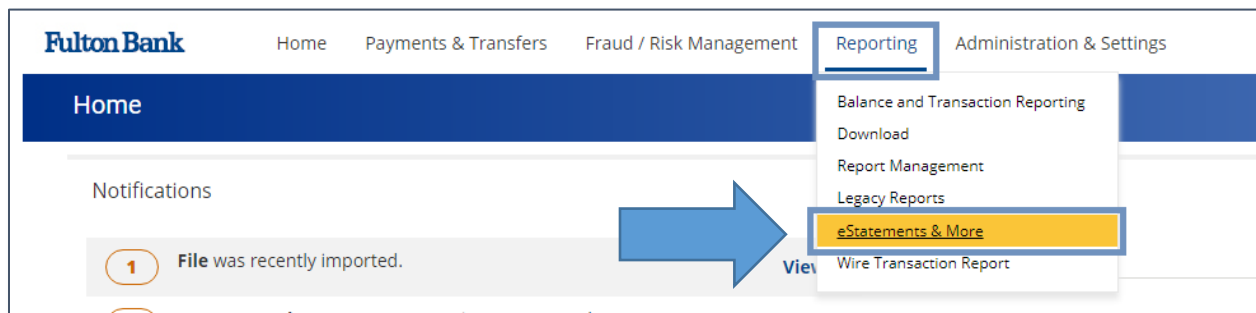
# BOSS Online Banking Guide

## Deposit Slip Images – Quick Reference Guide

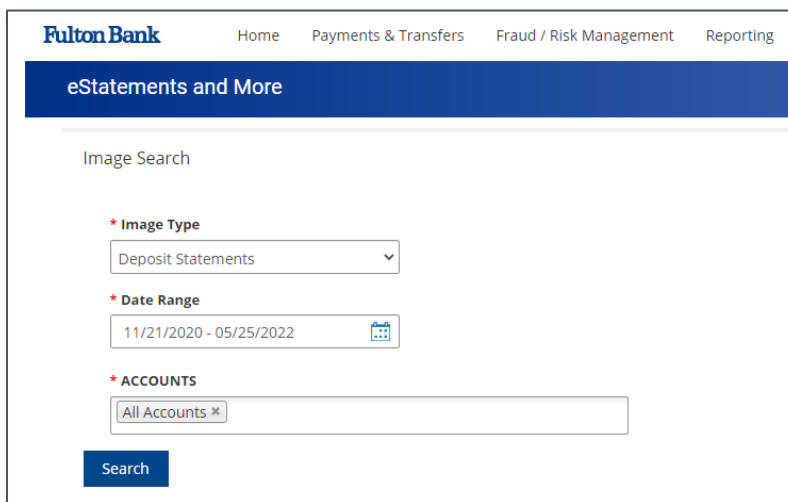
BOSS Online Banking has added the ability to provide our users access to view their deposit slips. Deposit slips that will be available are – **Branch Deposit slips, Remote Deposit slips, Lock Box Deposit slips, Vault Deposit slips, ICL Deposit slips, and Misc. Credit Tickets.** This guide will provide step by step instructions on how to access your Deposit Slips and how an ADMIN user can provide access to these images to their sub users.

### Locating Deposit Slip Images in BOSS

- Log into BOSS Online Banking
- Click on the **Reporting** tab and select **eStatements & More** from the drop-down menu



- You will be re-directed to the Image Search page.



## Search for a Deposit Slip Image

- From the **Image Type** drop-down box, select **Deposit Slip**.

Image Search

\* **Image Type**

Deposit Slip ←

\* **Date Range**

11/21/2020 - 05/25/2022 📅

\* **ACCOUNTS**

All Accounts ✕

**Search**

- Select the **Date Range** and click **Apply**

**Fulton Bank**   Home   Payments & Transfers   Fraud / Risk Management   Reporting   Administration & Settings

**eStatements and More**

Image Search

\* **Image Type**

Deposit Slip

\* **Date Range**

11/21/2020 - 05/25/2022 📅 ←

\* **Date Range**

→ Nov 2020   ← May 2022

	Su	Mo	Tu	We	Th	Fr	Sa		Su	Mo	Tu	We	Th	Fr	Sa
Last 7 Days								←							
Last 30 Days								←							
Last 60 Days								←							
Last 90 Days	25	26	27	28	29	30	31	←	24	25	26	27	28	29	30
Month to date								←	1	2	3	4	5	6	7
Quarter to date	1	2	3	4	5	6	7	←	1	2	3	4	5	6	7
Year to date	8	9	10	11	12	13	14	←	8	9	10	11	12	13	14
Today	15	16	17	18	19	20	21	←	15	16	17	18	19	20	21
Prior Day	22	23	24	25	26	27	28	←	22	23	24	25	26	27	28
Last Month	29	30	1	2	3	4	5	←	29	30	31	1	2	3	4
Custom Range								←							

**Apply**

- Select the account number or leave it set to **All Accounts**

**Fulton Bank** Home Payments & Transfers Fraud / Risk Management Reporting Administration & Settings

**eStatements and More**

Image Search

\* Image Type  
Deposit Slip

\* Date Range  
11/21/2020 - 05/25/2022

\* ACCOUNTS  
All Accounts ✕

Search

- Click **Search**
- You will be presented with the filter search of your Deposit Slip Images
- Click **Download** to view each one

**Fulton Bank** Home Payments & Transfers Fraud / Risk Management Reporting Administration & Settings

**eStatements and More** Add Widget

Image Search

\* Image Type  
Deposit Slip

\* Date Range  
04/26/2022 - 05/25/2022

\* ACCOUNTS  
All Accounts ✕

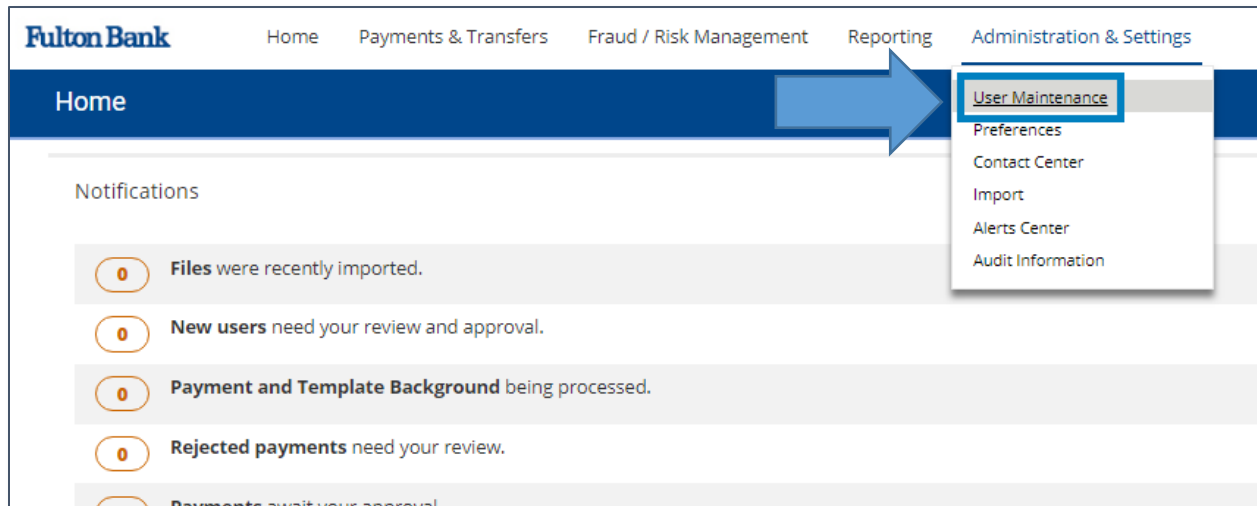
Search

Filter Select fields

Actions	Statement Date	Account Number	Client Account Name
Download	05/24/2022	00	RDC Deposit Slip Account 2
Download	05/24/2022	00	RDC Deposit Slip Account 2
Download	05/24/2022	00	Deposit Slip Testing

## Entitling Deposit Slip Images to a BOSS user

- Log into BOSS Online Banking
- Click on **Administration & Settings**
- Choose **User Maintenance** from the drop-down menu



Fulton Bank Home Payments & Transfers Fraud / Risk Management Reporting Administration & Settings

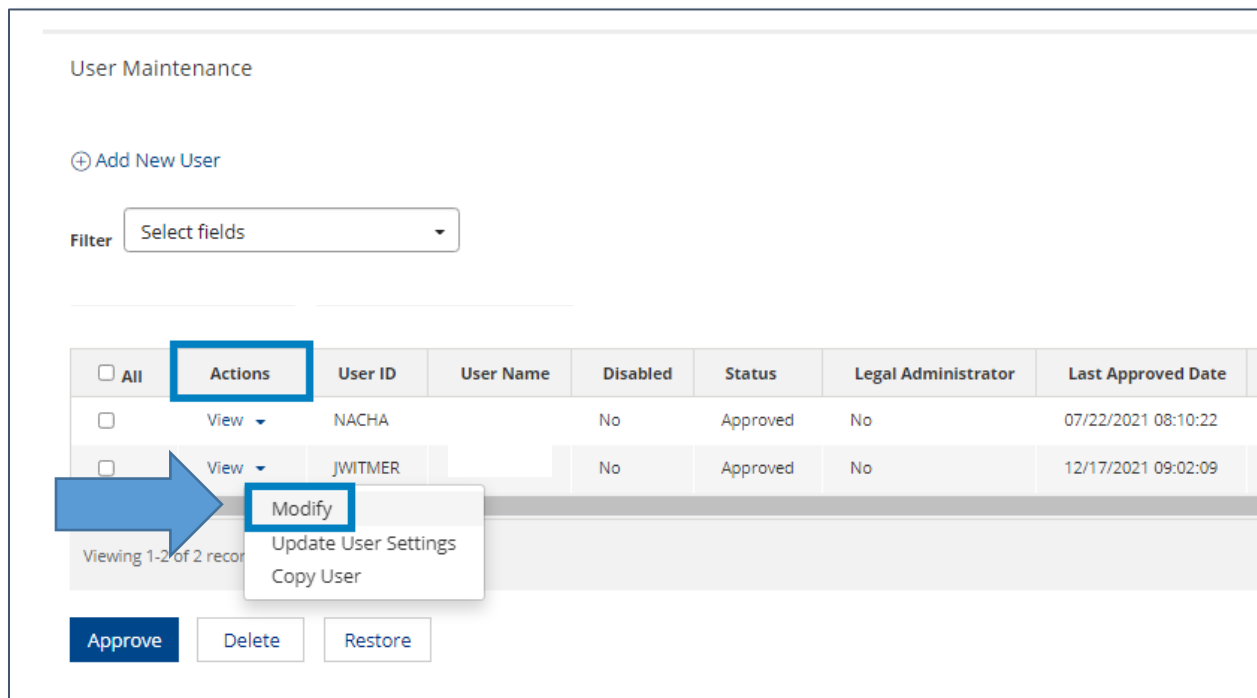
Home

Notifications

- Files were recently imported.
- New users need your review and approval.
- Payment and Template Background being processed.
- Rejected payments need your review.
- Payments await your approval.

User Maintenance  
Preferences  
Contact Center  
Import  
Alerts Center  
Audit Information

- Next to the user you would like to update, select **Modify** under the **Actions** column



User Maintenance

+ Add New User

Filter Select fields

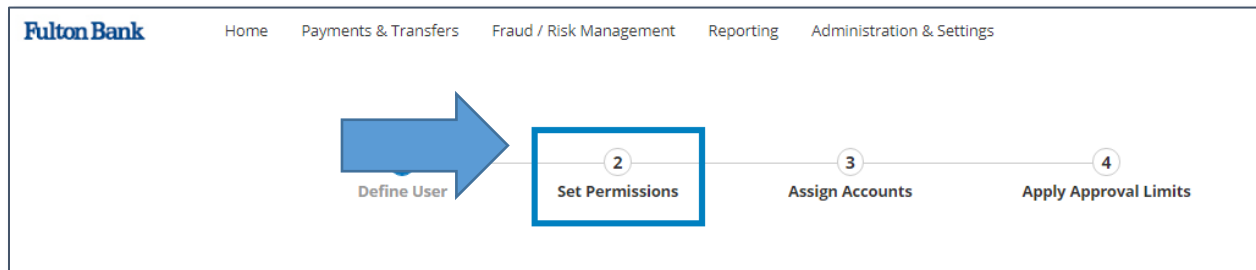
<input type="checkbox"/> All	Actions	User ID	User Name	Disabled	Status	Legal Administrator	Last Approved Date
<input type="checkbox"/>	View	NACHA		No	Approved	No	07/22/2021 08:10:22
<input type="checkbox"/>	View	JWITMER		No	Approved	No	12/17/2021 09:02:09

Viewing 1-2 of 2 records

Approve Delete Restore

Modify  
Update User Settings  
Copy User

- Select **Set Permissions**



- Select **Reporting** and check the box next to **eStatements**

The screenshot shows the 'Reporting' section of the Fulton Bank portal. The navigation bar includes Home, Payments & Transfers, Fraud / Risk Management, Reporting, and Administration & Settings. Below the navigation bar is a horizontal flow diagram with four steps: 1. Define User, 2. Set Permissions, 3. Assign Accounts, and 4. Apply Approval Limits. A large blue arrow points from the left towards the 'Reporting' menu item, which is enclosed in a blue rectangular box. Below the 'Reporting' menu, there are several sections with checkboxes: 'Admin Reports' (with a 'Select All' checkbox), 'User Permissions' (with a checkbox), 'Balance & Transactions' (with a 'Select All' checkbox and sub-items: 'Current Day Transactions', 'Previous Day Transactions', 'Account Statement', 'SWIFT MT942 Export', 'SWIFT MT940 Export', 'BAI Data Export', 'QuickBooks Data Export', and 'Quicken Data Export'), and 'eStatements' (with a 'Select All' checkbox and an 'eStatements' checkbox). A blue arrow points from the right towards the 'eStatements' checkbox, which is enclosed in a blue rectangular box.

- Click **Assign Accounts** and **Bank Accounts**

The screenshot shows the 'Assign Accounts' section of the Fulton Bank portal. The navigation bar includes Home, Payments & Transfers, Fraud / Risk Management, Reporting, and Administration & Settings. Below the navigation bar is a horizontal flow diagram with four steps: 1. Define User, 2. Set Permissions, 3. Assign Accounts, and 4. Apply Approval Limits. A large blue arrow points from the right towards the 'Assign Accounts' step, which is enclosed in a blue rectangular box. Below the flow diagram, there are two menu items: 'Bank Accounts' and 'Restricted Templates'. A blue arrow points from the right towards the 'Bank Accounts' menu item, which is enclosed in a blue rectangular box.

Fulton Bank Home Payments & Transfers Fraud / Risk Management Reporting Administration & Settings

1 Define User 2 Set Permissions 3 Assign Accounts 4 Apply Approval Limits

Bank Accounts ACH Originators Restricted Templates Legacy Reports Additional Bank Services

Filter Select fields

Apply All Current and Future Accounts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/> Payments									<input type="checkbox"/> Report
Accounts	All	Wires	Transfer From	Transfer To	Loans	Account Analysis Statement	Certificate of Deposit Statements	Deposit Statements	Deposit Slip	Loan Statements
RDC Deposit Slip Account 2 - 00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- Select the check box for the **Deposit Slip Image** that you would like to entitle to a specific account.
- Click **Update** to save your changes

**For technical support regarding Deposit Slip Images, please call Customer Care Center at (800)385-8664, or Cash Management Support at 866-943-8739.**