Fulton Bank | CASH MANAGEMENT

Nelcome to BOSS!

Wire Templates – Updating a Debit Account

Beginning **November 4th, 2024**, users will need to modify their Wire Templates to update the debit account number as necessary. The details listed below will provide you step-by-step instructions on how to perform this modification quickly and easily in BOSS.

Prior to Conversion - Domestic Wire Templates

Currently in your existing Online Banking application users have access to setup Wire Templates and save them without a default debit account number. The application allows you to pick your debit account from a drop-down list before submitting your wire payment. Post conversion this will no longer be available in your new Online Banking application. You will now need to follow the steps provided below to update the debit account for your Wire template before submitting your payment.

Modifying a Wire Template on BOSS

- 1. Log into BOSS Online Banking
- 2. Select the Payments & Transfers tab
- 3. Click Payment Management

Fulton Bank	Home	Payments & Transfers	Fraud / Risk Management	Reporting	Administration & Settings	Resource	e Page	Last Login: 09/13/2024 08:11 AM
Payment Center	r l	Payment Management					Add Widget	~
		Transfers Management						
		Stop Payments						

4. Scroll down to Template List View

5. In the Actions column, click the drop arrow next to your specific Wire Template and select Modify

	Actions	Template Code	Template Description	Beneficiary	Amount	Status	Payment Type	Creation Date	Schedule	Payme nt <mark>∦</mark> le
	View 👻	FULTONWIRETEST	FULTON WIRE	The Fulton Bank	50.00	Approved	Wire - Domestic	05/08/2020 13:41:11		Wires
E		Delete								÷
Viewing 1-1 o	f 1 records	Copy as Template								1 •
		Copy as Payment						Display 10 🔹 per	page 🗸 Page	or 1 >
		Modify								
Approve	napp	Unapprove	Delete							

Within your Wire Template, you will now be able to update your debit account number located in the **Originator Information** section. You will also be able to update any additional details associated to the Beneficiary Information.

6. Click the Account Number drop down option to select a new debit account number

Fu	Fulton Bank CASH MANAGEMENT						
Originator Information Account Number FBK Account Test Filter Cash Link Test Account DDA Statement Test Account FBK Account Test	Customer Reference	Internal Comment Stored with the transaction, but not forwarded with the payment					

7. Click Save once all details have been updated

Additional Wire Training Material – Domestic Wires & International Wires

- BOSS Domestic Wire User Guide
- BOSS International Wire User Guide
- BOSS eLearning Video Processing a Wire Transfer

Contact Information

If you would need further assistance with modifying your Wire Templates, please contact our Cash Management Team at:

Cash Management Services – 1.866.943.8739